

**PROCEEDINGS OF THE SECRETARY STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA STATE::HYDERABAD**

Present: Sri D.VENKATESWARLU, B. E., M.B.A
Secretary

Proc. No. SBTET/B4/Granting Affiliation/pvt.poly/II Shift Engg/2019-20/004

Dated: 15-05-2019

Sub: - SBTET-T.S-Hyderabad-Temporary Affiliation to (238)St. Mary s Group of Institutions
Hyderabad Sy.No.186 & 187- 508284 for the Academic Year 2019-2020 -Accorded-Reg.

- Ref:-**
- 1 AICTE notification for Approval Process 2019-20
 - 2 SBTET Affiliation notification, dated: 06-02-2019
 - 3 Your application, Dated: 2019-03-02
 - 4 Letter No. SBTET/B4/ FFCA Teams/2019-20, dated:2019-04-26
 - 5 FFCA Reports

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ORDER:-

Sanction is hereby accorded for temporary Affiliation in favour of St. Mary s Group of Institutions Hyderabad Sy.No.186 & 187-508284 for the purpose of imparting education prescribed by the State Board of Technical Education and Training, Telangana State, Hyderabad in respect of the following Diploma courses conducted in first /second shift at the said college for the academic year 2019-2020 .

S.No	Name of the Branch	Intake	Intake
		I Shift	II Shift
1	Diploma in Civil Engineering	--	120
2	Diploma in Mechanical Engineering	--	120
3	Diploma in Electrical and Electronics Engineering	--	60
4	Diploma in Electronics and Communication Engineering	--	120
TOTAL		0	420

Further, the above affiliation is subject to condition that the college has to fulfil the following specific and general conditions.

General Conditions:

- 1 The institution has to maintain admissions and on roll students not less than 30% of sanctioned intake.
 - a In case the physical strength of students on rolls falls to less than 30% of sanctioned intake, the management shall assure the SBTET to conduct the class work and its related academic activities including examination immaterial of financial viability.
 - b If the management/Institution is not in a position to afford for running such courses having less than 30% of sanctioned intake, they may request the administration i.e. SBTET/CTE to close that branch and to re-allocate the candidates to other institution as per the choice of the candidates and as per the NOC obtained from other institution with in 15 days from the date of commencement of class work.

- c The Course(s) in which admissions are made were less than 30% of sanctioned intake in current academic year, such course(s) shall not be affiliated and kept under 'No' admission category for the next academic year.
 - d In case, the institution after running the course with less than the proposed intake not maintaining the academic standards by untimely conduct of class work/reduced teaching faculty and other academic related activities, serious disciplinary action shall be initiated accordingly.
- 2 The institution has to maintain the teaching staff as per AICTE norms i.e, 1: 25.
 - 3 The institution shall recover the salary of absentee staff and remit to SBTET every month..
 - 4 No teaching faculty/Lab Assistant shall be removed from the rolls on valid reasons without prior permission of SBTET/CTE.
 - a If termination is inevitable, suitable alternate proposal shall be submitted to SBTET/CTE for immediate resuming such duties.
 - b In case the staff is absconding from the duties for more than 2 weeks unauthorizedly, his services may be terminated duly following the procedure as per Government orders. However the Management shall ensure immediate filling of such post by suitable candidate while arranging temporary guest faculty till regular posting is made as not to disrupt the continuity of academic activity.
 - 5 All the teaching faculty appointed for a particular academic year shall also perform examination/evaluation duties as entrusted by SBTET time to time besides the regular class work. Therefore the services of such faculty shall be made available till declaration of results.
 - 6 The institution shall maintain aadhar based attendance daily two times , how ever it's equivalent documentary evidence has to be maintained for reference
 - 7 The institution shall follow the instructions issued by SBTET/CTE time to time and maintain the academic schedule very strictly without fail.
 - 8 The institution has to maintain all lab experiments as prescribed in curriculum.
 - 9 The institution has to maintain required no of library books and titles as per AICTE norms.
 - 10 The institution has to maintain separate stock registers for all labs and library, exclusively for Diploma Program.
 - 11 The institution shall be liable to be de-affiliated for breaching any academic norms prescribed by AICTE/SBTET.

The Secretary, State Board of Technical Education and Training, Telangana State, Hyderabad reserves the right for withdrawal of temporary Affiliation accorded for violation of rules and regulations prescribed or to be prescribed thereof, as the case may be. SBTET team may visit the College at any time for academic and examination verification without prior intimation, and the temporary Affiliation accorded is withdrawn if found violation in rules and regulations.

Sd/- D. VENKATESWARLU
SECRETARY

To,
The Principal
St. Mary s Group of Institutions Hyderabad,
Sy.No.186 & 187-508284
Copy submitted to
The CTE, TS, Hyderabad for favour of kind information
Copy to Stock file

