

**PROCEEDINGS OF THE SECRETARY STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA STATE::HYDERABAD**

Present: Sri Dr.C.Srinath,M.Tech., Ph.D., M.B.A., LL.M.,
Secretary

Proc. No. SBTET/Academic/AppNo(202223122)/2022-2023/189

Dated: 01-08-2022

Sub: - SBTET-T.S-Hyderabad-Temporary Affiliation to (238)ST. MARY S GROUP OF INSTITUTIONS HYDERABAD Sy.No.186 & 187- 508284 for the Academic Year 2022-2023 - Accorded-Reg.

- Ref:-**
- 1 AICTE notification for Approval Process 2022-2023
 - 2 SBTET Affiliation notification, dated: 04/04/2022
 - 3 Your application No 202223122, Dated: 2022-05-11 10:23:29
 - 4 Affiliation fee amount of Rs 731600 /- paid, dated 16-06-2022 13:08:24

(Revised Copy)

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ORDER:-

Sanction is hereby accorded for temporary Affiliation in favour of ST. MARY S GROUP OF INSTITUTIONS HYDERABAD Sy.No.186 & 187-508284 for the purpose of imparting education prescribed by the State Board of Technical Education and Training, Telangana State, Hyderabad in respect of the following Diploma courses conducted at the said college for the academic year 2022-2023 .

S.No	Branch Code	Branch Name	Intake
1	ANG	3-D ANIMATION & GRAPHICS	120
2	CS	COMPUTER ENGINEERING	300
TOTAL			420

This affiliation is subject to condition that the college has to fulfill the conditions annexed this order

To,
The Principal ST. MARY S GROUP OF INSTITUTIONS
HYDERABAD,
Sy.No.186 & 187-508284

SECRETARY

Annexure Conditions:

- 1 The institution has to maintain admissions and on roll students not less than 30% of sanctioned intake.
 - a In case the physical strength of students on rolls falls to less than 30% of sanctioned intake, the management shall assure the SBTET to conduct the class work and its related academic activities including examination immaterial of financial viability.
 - b If the Management/Institution is not in a position to afford for running such courses having less than 30% of sanctioned intake, they may request the administration i.e. SBTET/CTE to close that branch. The institution may request the CTE for transfer of such students to other institution as per the choice of the candidates and as per the NOC obtained from other institution along with the request for closure of the branch made to the Secretary, SBTET Hyderabad within 15 days from the date of commencement of the class work.
 - c The Course(s) in which admissions are made were less than 30% of sanctioned intake in current academic year, such course(s) shall not be affiliated and kept under 'No' admission category for the next academic year.
 - d In case, the institution after running the course with less than the proposed intake not maintaining the academic standards by untimely conduct of class work/reduced teaching faculty and other academic related activities, serious disciplinary action shall be initiated accordingly.
- 2 The institution has to maintain the teaching staff as per AICTE norms i.e, 1: 25.
- 3 The institution shall recover the salary of absentee staff and remit to SBTET every month..
- 4 No teaching faculty/Lab Assistant shall be removed from the rolls on valid reasons without prior permission of SBTET/CTE.
 - a If termination is inevitable, suitable alternate proposal shall be submitted to SBTET/CTE for immediate resuming such duties.
 - b In case the staff is absconding from the duties for more than 2 weeks un authorizedly, his services may be terminated duly following the procedure as per Government orders. However the Management shall ensure immediate filing of such post by suitable candidate while arranging temporary guest faculty till regular posting is made as not to disrupt the continuity of academic activity.
- 5 All the teaching faculty appointed for a particular academic year shall also perform examination/evaluation duties as entrusted by SBTET time to time besides the regular class work. Therefore the services of such faculty shall be made available till declaration of results.
- 6 The institution shall maintain aadhaar based attendance daily two times .
- 7 The institution shall follow the instructions issued by SBTET/CTE time to time and maintain the academic schedule very strictly without fail.
- 8 The institution has to maintain all lab experiments as prescribed in curriculum.
- 9 The institution has to maintain required no of library books and titles as per AICTE norms.
- 10 The institution has to maintain separate stock registers for all labs and library, exclusively for Diploma Program.
- 11 The institution shall be liable to be de-affiliated for breaching any academic norms prescribed by AICTE/SBTET.
- 12 The institution has to pay the dues(online only) if any before the end of this academic year.
- 13 The Secretary, State Board of Technical Education and Training, Telangana State, Hyderabad reserves the right for withdrawal of temporary Affiliation accorded for violation of rules and regulations prescribed or to be prescribed thereof, as the case may be. SBTET team may visit the College at any time for academic and examination verification without prior intimation, and the temporary Affiliation accorded is withdrawn if found violation in rules and regulations.